



MINUTES

Minutes of a meeting of the **COUNCIL** held at The Guildhall, Mill Street, Ludlow on **MONDAY 30th OCTOBER 2023** at 7.00 PM.

FC/190 PRESENT

Chairman: Councillor Ginger

Councillors: Childs; Garner; Hall; Lyle; Parry; Pote; Tapley; Thompson, Urka; B Waite, S Waite.

Officers: Gina Wilding, Town Clerk
Kate Adams, Deputy Town Clerk

FC/191 HEALTH & SAFETY

The Mayor welcomed everyone to the Full Council meeting, and requested that in the event of a fire alarm, everyone was to leave in an orderly fashion by the main exit at the front of the building. The assembly point is outside on the pavement away opposite the Guildhall.

FC/192 RECORDING OF MEETINGS

The Mayor notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asked that they make this known at this point in the meeting.

FC/193 APOLOGIES

Apologies for absence were received and accepted from Councillors Gill, Jones and O'Neill.

FC/194 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None

Conflicts of Interest

Member

Councillor Parry

Item

Reason

Chair, Ludlow in Bloom

Personal Interests

Member

None

FC/195 PUBLIC OPEN SESSION (15 minutes)

There were two members of the public present.

A representative of the In & Out Ludlow Forum addressed the Council.

My purpose in asking this question is to properly understand how the Council proposes to use GPOC to the benefit of the parish.

Apart from the qualifications achieved by the Clerk, what other requirements, needed in order to exercise GPOC, have been completed by the Council?

Please would Council immediately release to the public the full content of the report presented to its July 31st meeting 'to consider the options presented by the report. The Resolution made as FC 121 was 'to note' the report.

A Councillor stated that they would like to address the Council as a resident of Ludlow, saying:

Lower Corve Street flooded again last week very rapidly during the storm. Sandbags were requested from Shropshire Council, however, this action seemed a little late. Is there a reason why LTC don't keep our own supply of sandbags?

The Town Clerk responded that the Council would have to make an undertaking to provide this service, and implications of such an undertaking would need to be understood and considered by Council.

FC/196 LUDLOW POLICE UPDATE

No members of Ludlow policing team were available to attend the meeting.

FC/197 LUDLOW UNITARY COUNCILLORS SESSION

Councillor V Parry, Ludlow South – stated that she had attended a meeting of the Police Crime Commissioner (PCC) in Worcester earlier in the day and one of the topics discussed was the future of Police estates and properties. Councillor Parry mentioned that no-one had been at the station in Ludlow for the past few days. At other locations, the PCC were considering sharing their building with other

services e.g. the fire brigade. She felt that this should be an option in Ludlow, and the PCC had said if people are interested in sharing the building in Ludlow they could get in touch with his office.

It was suggested that an agenda item to enable LTC to write a letter to the PPC to ask about the possibility of other agencies/businesses using the offices should be brought to the next meeting.

In response to the member of the public Councillor Parry said that Shropshire Council facilitate a supply of sandbags in Ludlow by McConnells entrance on Temeside and Shropshire Council officers in Craven Arms responded quickly, delivering sandbags within an hour on the Friday.

FC/198 MINUTES – 18th SEPTEMBER 2023

RESOLVED (unanimous) GG/SW

That subject to the amendment that Councillor Ginger proposed and Councillor S. Waite seconded on item 185, the minutes of Council held on the Monday 18th September 2023, be approved as a correct record and signed by the Chairman.

FC/199 ITEMS TO ACTION

RESOLVED (unanimous) GG/EG

That the Items to Action from Monday 18th September 2023 be noted.

FC/200 POLICE COMMUNITY CHARTER

RESOLVED (10:0:2) GG/DT

That the Council's first priority is drugs.

FC/201 RESOLVED (unanimous) GG/DT

That the Council's second priority is commercial and residential break-ins

FC/202 RESOLVED (unanimous) GG/DT

That the Council's third priority is antisocial behaviour relating to driving, and the consumption of alcohol in public places.

FC/203 RESOLVED (unanimous) GG/DT

That the police attend each Full Council meeting (every 6 weeks).

FC/204 RESOLVED (unanimous) GG/DT

That the preferred method of contact is in-person.

FC/205 CHANGES TO FIRE SAFETY LEGISLATION

RESOLVED (unanimous) GG/EG

To note the changes and that a review of Fire Risk assessments will be undertaken to ensure compliance.

FC/206 LEASE HIRE WORK VANS

RESOLVED (unanimous) GG/SW

To approve sale of the L200 Mitsubishi pick up in line with the Council's Asset Disposal Policy.

FC/207 LAND OWNERSHIP INFORMATION

RESOLVED (unanimous) GG/DL

To note that the Parkway area has been identified as Highways by Shropshire Council and that further information regarding Christmas lights will be brought to Council in due course.

FC/208 PROPOSED ADDITION TO THE GRANTS CRITERIA WORDING

RESOLVED (unanimous) GG/EG

To update the grant criteria wording to state: The importance of submitting meaningful, clear, and up to date accounts for the previous financial year end cannot be overstressed. The Council will not consider making an award unless criterion 4 is satisfied.

FC/209 STANDING ORDERS

RESOLVED (unanimous) GG/BW

To suspend Standing Orders.

FC/210 COMMITTEE AND TASK AND FINISH GROUP MEMBERSHIP

RESOLVED (unanimous) GG/DL

That Councillor Hall's Committee membership be deferred until the next Full Council.

FC/211 RESOLVED (unanimous) GG/BW

To approve the formation of a Standing Orders Task & Finish Group, to hold its first meeting and to agree its terms of reference to bring back to Council for approval.

FC/212 RESOLVED (unanimous) GG/RP

To approve membership of the Standing Orders Task & Finish Group as follows: Councillors Childs, Ginger, Hall, Lyle, Pote, Urka, B Waite and S Waite.

FC/213 STANDING ORDERS

RESOLVED (unanimous) GG/RP

To re-instate Standing Orders.

FC/214 CAPACITY, WORKLOADS AND SEASONAL TASKS

RESOLVED (unanimous) GG/BW

That the report be received.

FC/215 PARKING ON THE MARKET SQUARE

RESOLVED (unanimous) GG/SW

- i) To receive the verbal update from Shropshire Council that the town council's request is on a list of outstanding schemes but have been unable to progress with the proposed order due to a lack of both funding, resource, and other priority work. We do however recognise there are implications with regards conflict with parked cars and pedestrians and will now therefore look to seek alternative funding and the necessary authority to proceed. They will be back in touch with a progress report within the next few weeks.
- ii) That a monthly reminder is sent to Shropshire Council.

FC/216 WEBSITE UPDATES

RESOLVED (unanimous) DC/EG

To note that the website Member's Area would be accessible to Councillors within a month.

FC/217 STORM DAMAGE

RESOLVED (unanimous) GG/DT

That the report be noted.

FC/218 COMMITTEE AND TASK & FINISH GROUP MEETING DATES

RESOLVED (unanimous) GG/RP

That the Climate Action Sub-Committee meetings to be held on the 16th November 2023, 4th January 2024, 15th February 2024, and 28th March 2024 be approved for inclusion in the annual meeting calendar.

FC/219 RESOLVED (unanimous) GG/SW

That the Budget Task & Finish Group meetings to be on 9th November 2023, 23rd November 2023, and 11th January 2024, be noted.

FC/220 COMMITTEE RECOMMENDATIONS

RESOLVED (unanimous) SW/GG

That:-

- a) the Asset Disposal Policy be adopted;
- b) the Councillor Absence and Apologies Policy be adopted;
- c) the Environmental Policy with the amendment to include 'endeavour' in the first sentence of section 3, as recommended by Policy & Finance Committee on 23rd October 2023 be adopted.

FC/221 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED (unanimous) GG/DT

That the Chairman move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be

prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting closed at 7.59pm

Town Mayor

Date

NB. Closed session minutes WILL be issued.

CLOSED SESSION MINUTES

Closed Session minutes of a meeting of the **COUNCIL** held at The Guildhall, Mill Street, Ludlow, on **MONDAY 30th OCTOBER 2023** at **7:00PM**

FC/222 **HR & H&S CONTRACT**

RESOLVED (unanimous) GG/DT

That the WorkNest quotation for HR, H&S consultancy and People nest and Safety nest software for the three year period, be accepted.

FC/223 **STANDING ORDERS**

RESOLVED (unanimous) GG/BW

That Standing Orders be suspended.

FC/224 **ADVANCE NOTICE OF EVENT DATES**

RESOLVED (unanimous) GG/DT

- i) To note the information regarding the dates of the concerts at Ludlow Castle in 2024.
- ii) To reply stating that decisions regarding support for the arrangements in 2024 will be made by Full Council once they have received further information.

FC/225 **STANDING ORDERS**

RESOLVED (unanimous) GG/SW

That Standing orders be reinstated.

FC/226 **PHOTOCOPIER AGREEMENT**

RESOLVED (unanimous) GG/EG

That in the first instance, to pursue repayment via Barclaycard, and if not successful, to pursue the debt in the Small Claims Court. Giving the Town Clerk authority for expenditure to make the claim. No further action shall be taken after this and the matter will come back to Full Council for further evaluation.

The meeting closed at 7.59pm.

Town Mayor

Date